

Carter Park Pool Rental Application

Contact Person: _____ Date: _____

Address: _____

Phone Number: _____ Email: _____

Date Requested: _____ Second Choice: _____

Type of Party: _____

Number of guests (max 100): _____ Age Range of Guests: _____

Will you be bringing any tents, banners, tables, or other equipment? If so, please describe:

*** Please review the Pool Rules and Regulations in addition to the following policies***

Pool Party Policies:

- Rental applications must be submitted at least three weeks before requested dates.
- Deposits are required one week before the party. Rental must be paid in full by the end of the party.
- Party will be confirmed once staffing is secured. Parties will be confirmed via email.
- Rentals are from 8pm-11pm only.
- The renting party is responsible for all set-up and take-down. The renting party may enter the pool up to 30 minutes early to begin setting up. Clean up must begin by 10:45pm.
- All patrons must leave the pool by 11pm.
- Patrons will follow all pool rules and regulations.
- Lifeguards and managers will be present for the event. All patrons will abide by their enforcement of the rules.
- Lifeguards and managers have the authority to stop the party for any improper behavior or misconduct.
- Amplified music is allowed but must follow the Town of Ashland noise ordinance.
- Absolutely no alcohol is permitted.
- The maximum number of guests is 100.
- If inclement weather conditions occur, the pool may be closed. The following refund schedule will be followed:
 - Up to one hour into event: Two thirds of fee
 - One hour up to 90 minutes into event: Half of fee
 - After 90 minutes: No refund

Policies Continued:

- If lifeguards or managers stop the party for anything other than inclement weather, there will be no refund.
- There is no compensation for unused time, barring inclement weather.
- Cancellations and postponements require 24 hour’s notice.

Pool Party Pricing:

Guests	Cost
1-10	\$250
11-30	\$300
31-50	\$350
51-75	\$400
76-100	\$450

*Prices are based on the number of staff and resources needed to cover the event.

Submit Application:

Pool rental applications may be emailed to carterparkpool@gmail.com or mailed to the Parks & Recreation Department at Town Hall – 121 Thompson Street Ashland, VA 23005. Please call 804-798-9219 with questions or email ehouck@ashlandva.gov.