

Conditional Use Permit (CUP)

Date: _____

Case # and Name: _____



Department of Planning and Community Development
PO BOX 1600
Ashland, Virginia 23005

(804) 798-1073

www.ashlandva.gov

Applicant

Name: _____ Phone: _____

Company: _____ Fax: _____

Address: _____ Email: _____

Engineer/Consultant

Name: _____ Phone: _____

Company: _____ Fax: _____

Address: _____ Email: _____

Property Owner

Name: _____ Phone: _____

Address: _____ Email: _____

Property Owner Signature:

X. _____ Date: _____

If a legal representative signs for a property owner, please attach an executed power of attorney.

Proposal Information

Address (or location description): _____

GPIN(s): _____

Acreage: _____ Zoning: _____

Deed Book and Page #: _____

**Attach any existing zoning conditions or proffers*

Fee TO BE COMPLETED BY STAFF ONLY

\$1,100+\$50 per acre or part thereof (Residential)
\$1,500+\$50 per acre or part thereof (Commercial)
If Traffic Impact Analysis (TIA) is required +\$1,500

Amount Paid: _____ Date: _____

X. _____

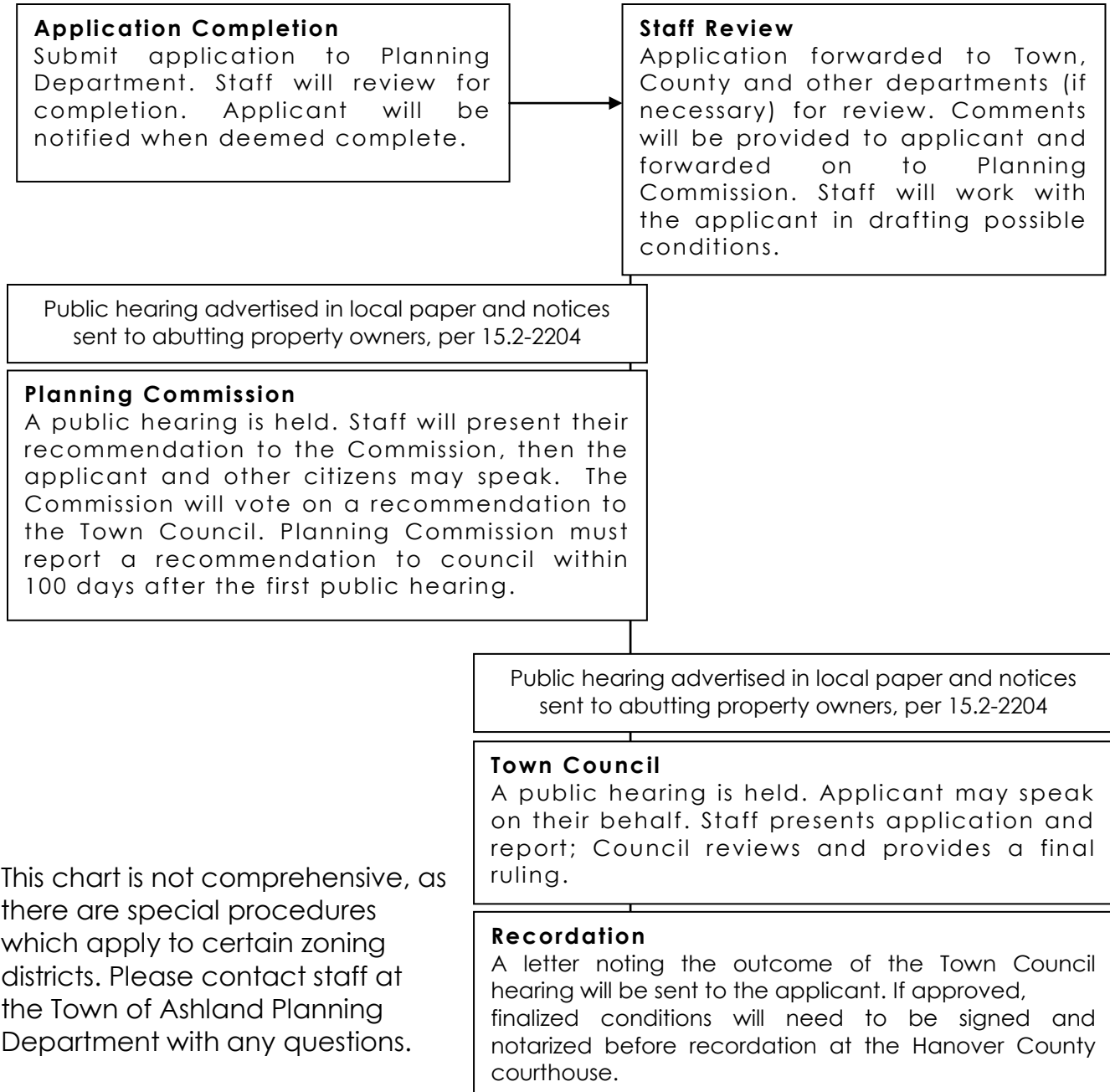
**No additional acreage fee if submitted with rezoning application.*

Conditional Use Permit (CUP) Process

Prior to submitting a CUP application, the applicant is **strongly encouraged** to meet with staff for a **pre-application meeting** by calling **804-798-1073**.

An amendment to a previously approved CUP condition will also follow the process described below.

START



This chart is not comprehensive, as there are special procedures which apply to certain zoning districts. Please contact staff at the Town of Ashland Planning Department with any questions.

END

Proposal Description

Answer the following questions in the space provided below or attach a narrative that addresses each question specifically.

1. Why are you applying for a conditional use permit (CUP)? (Reference section of zoning ordinance)

2. What type of operations/business will occur? What improvement will be made? Why is this location desirable?

3. How will you mitigate against any effects on surrounding properties (e.g. traffic, light, sound, noise, visual – landscaping, signage, stormwater, etc.)?

4. How is this conditional use permit compatible with the Comprehensive Plan?

****Although not required, submitting a sketch plan or other visual details for your proposal is highly encouraged.***

Adjacent Property Information

Surrounding property owner information can be found by searching online for Hanover County GIS and viewing parcel level ownership information.

GPIN (Parcel ID)	Owner name	Address	City	State	Zip